



Meeting note

Project name	Botley West Solar Farm Project
File reference	EN010145
Status	Final
Author	The Planning Inspectorate
Date	24 January 2024
Meeting with	Photovolt Development Partners (PVDP) on behalf of SolarFive Ltd
Venue	Microsoft Teams
Meeting objectives	Project update meeting
Circulation	All attendees

Project update

The Applicant was reaching the end of its statutory consultation period and confirmed that the Development Consent Order (DCO) submission was anticipated for June/ July 2024.

The Applicant and the Planning Inspectorate (the Inspectorate) discussed the prospect of submitting draft application documents with timescales of 6-8 weeks to receive feedback. The Applicant noted the timescales and would inform the Inspectorate if it intended to use this service.

Approach to plans

The Applicant sought advice about plan scaling due to the size of the Proposed Development site, informing that it was including an overarching plan of 1:25000, with insets of a 1:2500 scale. The Inspectorate advised that plan scales should align with the requirements of the Infrastructure Planning (Applications: Prescribed Forms and Procedure) Regulations 2009, and referred the Applicant to Section 12 'Scale of plans and drawings' of [Advice Note 6](#).

The Applicant discussed whether 'interactive plans' of the Proposed Development may be used to aid users to zoom in to see greater detail than provided with a PDF due to pixelation. The Inspectorate advised that it is unable to host digital plans at the current time as part of the application submission.

The Applicant informed that it would produce a suite of 'other drawings' which would include indicative detail to ensure appropriate detail was secured in the DCO.

The Applicant sought advice about the inclusion of hyperlinks in documents to aid with navigation and the Inspectorate confirmed this was useful; however, only internal links could be included to navigate within an application document.

Specific decisions/ follow-up required

The following actions were agreed:

- The Inspectorate to advise the Applicant on any opportunities to trial new approaches, for example, digital plans.
- The Applicant and the Inspectorate to schedule the next update meeting for post-statutory consultation in late February.